

**2017 School Mail Ballot Election Dates**  
**(For use on [Mail Ballot Election Timetable](#))**

<b>Days From Election</b>	<b>Deadlines</b>	<b>Event</b>	<b>MCA Citation</b>
At least 70 days prior to the election	Tuesday, February 21	Resolution requesting an election be conducted.  <b>NOTE:</b> The election administrator may request the election be conducted by mail ballot without the expressed consent of the trustees. The election administrator must send the trustees a copy of the mail ballot plan, a written statement informing the trustees of the decision, the reasons for the decision and the right of the trustees to object.	<a href="#">13-19-202(2)</a> <a href="#">13-19-203</a> <a href="#">13-19-204</a> <a href="#">20-20-201</a>
Not later than 60 days before the election	Friday, March 3	Submission of written plan to the Secretary of State (SOS). The plan must include: a) a timetable for the election and b) sample written instructions that will be sent to the electors (including estimated return postage, location of places of deposit – including days and times when ballots may be returned and voting instructions).	<a href="#">13-19-205</a> <a href="#">13-13-214(5)</a>
Within 5 days of receipt of mail ballot plan	Not later than Wednesday, March 8	Deadline for the SOS office to approve a mail ballot plan.	<a href="#">13-19-205(4)</a>
Not less than 10 days, or more than 40 days before	Thursday, March 23 through Sunday, April 22	<b>Notice of election is posted.</b> The election notice must be published in a newspaper of general circulation in the district, if there is one in the district, <b>AND</b> posted in at least three public places in the district. Any other recognized media organization in the district may be used to supplement the notice. The notice must include: 1) the location and places of deposit, including days and times when ballots may be returned; 2) each proposition to be considered by the electorate; 3) the number of trustee positions, if any, subject to election and the length of the terms for those positions; and 5) where and how ballots may be obtained.  If more than one proposition will be considered in the same district, each proposition must be set apart and identified, or placed in separate notices.	<a href="#">20-20-204</a>

Days From Election	Deadlines	Event	MCA Citation
Not before the 20 <sup>th</sup> day nor later than the 15 <sup>th</sup> day	Wednesday, April 12 through Monday, April 17	<b>Mail ballots mailed.</b> If mail ballot election is used, all ballots must be mailed on the same day, except that if an inactive elector reactivates after the ballots are mailed, the elector should be provided with or mailed a ballot. If the elector reactivates after noon on the day before election day, the elector must come in on election day to receive a ballot.	<a href="#">13-19-207</a>
<p style="text-align: center;"><b>Election Day</b> <b>Tuesday, May 2</b></p>			

\*Please email your plan, timetable, and instructions to [soselections@mt.gov](mailto:soselections@mt.gov), fax to (406) 444-2023, or mail your plan to PO Box 202801, Helena, MT 59620-2801. If you email or fax your plan it is **not** necessary to follow up by mail, but you may wish to confirm that it was received.